

Sl.No	Name of the Faculty	Qualifications	Required	Available	Remarks
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Chendu College of Engineering & Technology

Zamin Endathur, Madurantakam, Chengalpattu Dt-603311

Staff & Students Feedback Mechanism

**STUDENT FEEDBACK ON
TEACHER'S PERFORMANCE IN A SUBJECT TAUGHT**

BASIC DATA SHEET
(Interim / Final Feed back)

CODE NO.& SUBJECT :

CONTACT PERIODS:

PROGRAMME : B.E.

BRANCH :

SEMESTER:

ACADEMIC YEAR:

INSTRUCTIONS FOR FILLING UP:

1. Do not write your name and do not affix your signature.
2. Rate each item according to your unbiased assessment of the teacher's performance in the subject on a five point scale indicated and mark 'X' within the respective box.
3. Fill up items 1.1 to 3.5 for Interim Feed back.
4. Fill up all the items for Final Feed back.
5. Use ball point only.

Excellent	Very Good	Good	Fair	Poor
5	4	3	2	1

1.0 PLANNING AND ORGANISATION

- | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1.1 Teaching is well planned. Subject coverage schedule announced at the beginning of the semester | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.2 Aims / Objectives of the subject made clear | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.3 Teacher comes well prepared in the subject | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.4 Teacher keeps himself / herself updated | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.5 Subject matter organized in logical sequence | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

2.0 PRESENTATION / COMMUNICATION

- | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 2.1 Teacher speaks clearly and audibly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2.2 Teacher writes and draws legibly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2.3 Teacher explains concepts well, provides adequate examples. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2.4 Teacher's pace and level of instruction are suited to the attainment of students | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2.5 Teacher uses variety of methods and materials (OHP, Power Point, models etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Excellent	Very Good	Good	Fair	Poor
5	4	3	2	1

3.0. CLASS MANAGEMENT AND STUDENTS' INTERACTION

- 3.1 Teacher comes to the class on time and engages regularly
- 3.2 Teacher maintains discipline in the class.
- 3.3 Teacher offers assistance and counselling to the needy students
- 3.4 Teacher encourages students' questioning and creativity
- 3.5 Teacher is courteous and impartial in dealing with students

4.0 SUBJECT COVERAGE AND STUDENT EVALUATION

- 4.1 Teacher covers the syllabus completely and at appropriate pace
- 4.2 Teacher gives Assignments, holds Tests regularly and promptly returns the answer papers.
- 4.3 Teacher selects standard questions covering the stipulated portions of the syllabus for both Assignments and Tests.
- 4.4 Teacher's marking of answer papers is fair and impartial
- 4.5 Teacher provides good feed back on the performance of students after every test.

Space for important qualitative comments, if any :

No.	Item	No. of students responded	Frequency of student's response					W.A	S.E	SE-WA
			5	4	3	2	1			
1.3	Teacher comes well prepared in the subject									
1.4	Teacher keeps himself / herself updated									
1.5	Subject matter organized in logical sequence									
2.0	PRESENTATION / COMMUNICATION									
2.1	Teacher speaks clearly and audibly									
2.2	Teacher writes and draws legibly									
2.3	Teacher explains concepts well, provides adequate examples.									
2.4	Teacher's pace and level of instruction are suited to the attainment of students									
2.5	Teacher uses variety of methods and materials (OHP, Power Point, models etc.)									
3.0	CLASS MANAGEMENT AND STUDENTS' INTERACTION									
3.1	Teacher comes to the class on time and engages regularly									
3.2	Teacher maintains discipline in the class.									
3.3	Teacher offers assistance and counselling to the needy students.									
3.4	Teacher encourages students' questioning and creativity.		✓	✓						
3.5	Teacher is courteous and impartial in dealing with students.		✓	✓						

W.A. : Weighted Average

S.E. : Self Evaluation

No.	Item	No. of students responded	Frequency of student's response					W.A	S.E	SE-WA
			5	4	3	2	1			
4.0	SUBJECT COVERAGE AND STUDENT EVALUATION									
4.1	Teacher covers the syllabus completely and at appropriate pace									
4.2	Teacher gives Assignments, holds Tests regularly and promptly returns the answer papers.									
4.3	Teacher selects standard questions covering the stipulated portions of the syllabus for both Assignments and Test.									
4.4	Teacher's marking of answer papers is Fair and impartial									
4.5	Teacher provides good feed back on the performance of students after every test.									
Total										
Average of W.A.										

OVERALL RATING :
 Point *

Grade **

- * Point is the average of W.A.
- * Grade is obtained using the Conversion Table given along side

Average of W.A.	Grade
Upto 1.49	Poor
1.50 to 2.49	Fair
2.50 to 3.49	Good
3.50 to 4.49	Very Good
4.50 to 5.00	Excellent

SPECIAL COMMENTS, IF ANY :

DATE :

SIGNATURE :
 HEAD OF DEPARTMENT

I have read the above Consolidated Data and received a copy of the same.

DATE :

SIGNATURE :
 TEACHER